

National Aeronautics and
Space Administration
Goddard Space Flight Center
Greenbelt, MD 20771



April 21, 2003

Reply to Attn of:

200

Mr. Jack Mencia
President
The Cube Corporation
45665 Willow Pond Plaza
Sterling, VA 20164

Dear Mr. Mencia:

In accordance with the terms of contract NAS5-01080, the Wallops Institutional Consolidated Contract (WICC), an award term evaluation of contract performance for the five overall contract goals was conducted for the period of November 1, 2002, through February 28, 2003. This was an abbreviated (4 month) evaluation period as the previous (transition) period was extended 2 months to complete the development of performance metrics for the Surveillance Plan and the Award Term Plan.

NASA Goddard Space Flight Center's Wallops Flight Facility (WFF) provides an Award Term determination of "Very Good" for an overall score of 83 percent. The Cube team provided very effective performance within each of the five contract goal areas with, for the most part, only minor deficiencies. There were several performance areas that were noteworthy, and some area where improvements are needed that form the basis of this Award Term determination.

For Goal I, Safety, Health, and Environmental Leadership, during this evaluation period NASA conducted a comprehensive safety audit of all WICC operations. Audit results revealed nine commendations, no major findings, and the minor findings had (low) risk assessment levels. These results are highly commendable and reflect your dedication to WFF's focus on the safety of overall operations. The Cube team's initiation of safety designators on work orders is a very good process improvement that has expedited service. The Cube team continues to provide very effective environmental support. Your efforts to develop and implement a Chemical/HAZMAT materials surplus exchange program to minimize the generation of hazardous waste and the associated disposal costs, and an affirmative procurement process that places minimal burden on customers, are noteworthy. The Cube team should continue to implement these and other initiatives to enhance the merit of overall safety and environmental program performance.

For Goal II, Base Operations to Support Partnership Missions, there were no mission delays or interruptions, and mission reliability for mission essential functions was very effective.

The Cube team's performance for WFF's highest priority projects such as the payload processing facility, the CREAM project, the Wallops Research Park, and construction of the Navy's Multi Function Radar facility and Baseline 7 activities were commendable. Proactive support to meet National Environmental Policy Act requirements for new WFF projects for the payload processing facility, Peru sounding rocket campaign, and the upcoming Navy Combat System Ship Qualification Trials program have been exceptional. Some progress has been made towards a systems management approach for contract level 1-risk services and expansion of the reliability centered maintenance program. Specifically, your engineering study team to correct systemic facility problems for the unique research and development facility, building F-23, was noteworthy. More focus on updating and validating critical equipment lists and associated maintenance plans for all mission critical equipment and systems within the level 1 risk areas, is needed for exceptional overall performance within this goal area.

In the Goal III, Customer Satisfaction area, the Cube team was very responsive during the evaluation period. The Integrated Management System, including the Wallops "HELP" line portal, continues to bring more modules on line that provide all WFF customers with accurate real time technical, schedule, and cost data on their projects and services that have never been readily available in the past. The Cube team needs to continue to expand their overall accountability for performance with further development of customer followup processes, and management focus to meet individual project cost and schedule commitments. These efforts should push WICC customer satisfaction to a higher level.

For Goal IV, Expanded Capability and Flexibility, the Cube team was effective in some areas of human capital management. The consolidation of security and emergency services in one organization is a very good approach that should greatly enhance and integrate WFF's security and emergency response capabilities and flexibility to respond to quickly changing requirements. Workforce development efforts, award and recognition activities, and the recruitment of new project management staff were also commendable. Workload leveling activities between baseline and indefinite delivery indefinite quantity functions and the cross utilization of more contract personnel needs further development. Integrated performance of all elements of the contract working as a seamless team for overall performance accountability also needs continued management attention.

Finally, for Goal V, Best Value Effectiveness, the Cube has been proactive to identify and implement some new work processes to meet the contract's target cost without impacting overall performance. The Cube team is working very well within the Integrated Product Team structure to identify new ways of doing business. WFF believes that further improvements in first time quality and cost estimating accuracy are needed in this area.

I offer my congratulations for your Award Term performance during this evaluation period. WICC is a new business model for Center operations and contains many pilot features and goals. WFF is beginning to see the Cube team take on a leadership role to achieve

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excellence toward the WICC contract goals within the challenging target cost environment. I look forward to the Cube team's continued dedication to safety, strong mission readiness and reliability, customer support, and cost control as we move forward.

Cordially,



Diane Williams
Term Determination Official

cc:

100/Mr. Diaz

200/Ms. Burr

200/Ms. Massey

US Navy/SCSC/Commanding Officer

US Navy/SCSC/Mr. Habeger

National Aeronautics and
Space Administration
Goddard Space Flight Center
Greenbelt, MD 20771



October 15, 2003

200

Reply to Attn of:

Mr. Jack Mencia
President
The Cube Corporation
45665 Willow Pond Plaza
Sterling, VA 20164

Dear Mr. Mencia:

In accordance with the terms of contract NAS5-01080, the Wallops Institutional Consolidated Contract (WICC), an award term evaluation of contract performance for the final Contract Year 2 evaluation period of March 1, 2003, through August 31, 2003 has been conducted.

NASA Goddard Space Flight Center's Wallops Flight Facility (WFF) provides an Award Term Determination of "Very Good" for an overall score of 85 percent. The Cube team provided very effective performance within each of the five contract goal areas with, for the most part, only minor deficiencies.

For Goal I, Safety, Health, and Environmental Leadership, performance has been excellent during this evaluation period. The Cube team has improved the prioritization, tracking and closeout of safety related work orders and trouble calls by adding WICC initiated safety repairs. Cube has also reduced Chemical/HAZMAT waste and improved disposal processes that have resulted in significant reductions in disposal costs per year. Cross utilization of environmental support for construction projects and facilities support for environmental remediation projects have resulted in more cost effective projects overall. The Cube team also developed an extensive award and recognition program based on performance supporting the contract's five award term goals. The Cube team should maintain this high standard of leadership of overall safety and environmental program performance.

For Goal II, Base Operations to Support Partnership Missions, mission readiness and reliability for mission essential functions was exemplary. The Cube team's performance for WFF's highest priority projects was of exceptional merit. Commendable project support during the evaluation period included: program security for the Red Dog campaign; logistics and facility support for Navy target operations; proactive humidity control for integration and testing of the CREAM payload; site plan, rezoning, and lease development for the Wallops Research Park activities. The CSSQT project was a significant mission for the Cube team during the evaluation period. Overall performance in several statement of work areas was

excellent, however, a communication cable cut by a Cube subcontractor resulted in a brief interruption. The interruption did not have an adverse effect on the overall mission, but the incident does highlight that fact that continued improvement is needed in the cable locator and oversight function. Proactive support to meet National Environmental Policy Act requirements for new WFF projects continues to be an exceptionally vital part of institutional support to the overall WFF mission.

In the Goal III, Customer Satisfaction area, the Cube team's performance was good during the evaluation period. The Integrated Management System's Task Order Status Review (TOSR) module is online providing all WFF customers with accurate real time technical, schedule, and cost data on their Indefinite Delivery Indefinite Quantity (IDIQ) projects. The high usage of TOSR strongly indicates and it is a valuable tool for institutional customers. The Cube team has made improvements this evaluation period reporting the status of tasks and technical performance satisfaction is high. There are, however, reportable deficiencies meeting schedule commitments on several IDIQ tasks. This is the most important issue requiring management attention for the contract. Significant improvement in meeting schedule commitments for IDIQ work needs to be made for customer satisfaction to improve to an excellent level.

For Goal IV, Expanded Capability and Flexibility, the Cube team's performance was good in expanding institutional capability. Noteworthy examples included increasing the centralized portal of help desk services to include vehicle dispatch, Management Education Center set-up, and severe weather warnings (especially lightning). Cross utilization of skill groups under the contract and the use of part-time and temporary labor also continues to improve and provide cost effective support. One area of concern for this goal is the lack of an implemented approach to provide critical and timely facility engineering skills for IDIQ projects. Implementation of a cost effective plan must be accomplished for performance to be exceptional in this goal area.

Finally, for Goal V, Best Value Effectiveness, the Cube team has provided very good performance during the evaluation period. Progress on the Facilities Assessment has been made that represent a large step forward in raising and prioritizing operations and maintenance activities for Wallops. Completion and implementation of this effort is a high priority. Costs estimating accuracy and processes have improved over the evaluation period. Cost control and accountability on IDIQ tasks is an area that requires continued management attention for performance in the goal area to be considered excellent.

This letter is also the annual Award Term Determination for Contract Year 2. The interim evaluation for the period September 1, 2002, through February 28, 2003, was rated "Very Good" for a score of 83 percent. The annual Award Term Determination reflects an average of both the interim and final evaluation periods for an overall annual score of 84 percent.

In accordance with the Award Term provisions of the contract, I offer my congratulations for earning a fifth contract year based on your achievement of an 84 percent annual numerical score. The Cube team is on a clear path for excellent overall performance. I look forward to the Cube team's continued dedication to safety, strong mission readiness and reliability, customer support, and cost control in the upcoming year.

Cordially,



Diane Williams
Term Determination Official

cc:

100/Mr. Diaz

200/Ms. Burr

200/Ms. Massey

US Navy/SCSC/Commanding Officer

US Navy/SCSC/Executive Officer

National Aeronautics and
Space Administration
Goddard Space Flight Center
Greenbelt, MD 20771



October 14, 2004

Reply to Attn of:

200

Mr. Jack Mencia
President
The Cube Corporation
45665 Willow Pond Plaza
Sterling, VA 20164

Dear Mr. Mencia:

In accordance with the terms of contract NAS5-01080, the Wallops Institutional Consolidated Contract (WICC), an award term evaluation of contract performance for the final evaluation period of Contract Year 3, March 1, 2004 through August 31, 2004, has been conducted.

The Cube team met both the technical performance and cost control thresholds established by the contract as a prerequisite to this award term consideration. Based on the monthly Surveillance Plan reporting by Integrated Product Teams (IPTs), performance of the baseline requirements was met. Baseline performance even exceeded the government's minimum requirements during the last month of the evaluation period, as 100 percent of all baseline metrics were "green". Officially reported costs for Contract Year 3 were within the required cost gateway. Total baseline costs were \$13,000 below the target cost of \$14,100,000. Additionally, Indefinite Delivery, Indefinite Quantity (IDIQ) task work levels increased to approximately \$9,000,000 of work completed for Contract Year 3.

NASA Goddard Space Flight Center's Wallops Flight Facility (WFF) provides an Award Term Determination of "Excellent" for an overall score of 92 percent. The Cube team provided excellent overall contract performance with very minor deficiencies.

For Goal I, Safety, Health, and Environmental Leadership, performance was excellent during this evaluation period. The Cube team has maintained and even improved their exceptionally strong and proactive safety program. The Cube team's environmental program support also continues at an exceptional level. New performance achievements during this evaluation period include on schedule progress for the Wallops Site Environmental Assessment and other National Environmental Program Act compliance activities, increased hazardous waste mitigation resulting in cost savings to NASA, and enhanced health unit services.

For Goal II, Base Operations to Support Partnership Missions, mission readiness and reliability for mission essential functions was exceptional. The Cube team continues to demonstrate and improve its "Can-Do" dedication to the WFF mission. For the first time, during this evaluation period, there was no delay of any mission due to institutional issues. Further there were no mission delays or anomalies due to unscheduled utility outages. This performance demonstrates the Cube team's planning and execution of institutional mission readiness and reliability is exceptional. Continued efforts to manage and prioritize the mission critical task list, including follow-through with mission customers at all stages of their efforts, should push performance to an even higher level.

In the Goal III, Customer Satisfaction area, the Cube team's performance was very good during the evaluation period. The WICC Help Desk added additional services, and handled a broader range and volume of calls during this evaluation period. This performance demonstrates your continued and increased effectiveness to manage and implement the Management Operations customer service portal. Use of the Integrated Management System (IMS), specifically the Task Order Management System and the Task Order Status Review modules, is increasing exponentially by the Cube Team and government customers to track the real time technical, cost, and schedule progress of their efforts. Recent upgrades by the Cube team to generate tailored customer reports, and automatically e-mail notifications of milestone status are noteworthy. Continued management attention to real time IMS cost reporting accuracy, internal controls to work within authorized task limits, and formalizing the process to follow through with customers at the lowest levels of your organization is necessary to push customer satisfaction to an excellent level.

For Goal IV, Expanded Capability and Flexibility, the Cube team's performance improved and was at an excellent level during the evaluation period. Reorganizations, new ways of doing business, and aggressive personnel management practices by the Cube team have demonstrated a very strong commitment to improve accountability, performance and efficiency of base operations under the WICC. Other significant achievements for the evaluation period included the commercialization of the WFF Chemical Laboratory; including new business that is already offsetting NASA fixed costs. WFF's Safety Office has cited the management and implementation of an employee training and certification program as a model program. Attention to improve reporting and tracking of functional area backlogs should improve overall organizational effectiveness even more.

Finally, for Goal V, Best Value Effectiveness, the Cube team provided very good performance during the evaluation period. The Cube team is controlling overall contract Baseline costs, and IDIQ task costs in an exceptional manner. Statement of Work (SOW) 1 overhead cost rates are also declining. Baseline, SOW 1, and the vast majority of IDIQ tasks are all currently below target estimates. The accuracy of cost estimating and reporting on IDIQ tasks has improved, and continued management attention on accuracy and closeouts should resolve remaining issues and drive performance into the excellent range.

This letter is also the annual Award Term Determination for Contract Year 3. The interim evaluation for the period September 1, 2003 through February 28, 2004, was rated "Excellent" with a score of 91 percent. The annual Award Term Determination reflects an average of both the interim and final evaluation periods for an overall annual score of 91.5 percent. Congratulations, the Cube team has earned a sixth contract year. Several improvement issues mentioned herein have also been acknowledged by the Cube team in your self-evaluation and require specific management attention during the next period. The implementation of solutions to remaining issues is necessary to achieve excellent rating across all contract goal areas. I appreciate the Cube team's performance and dedication to safety, strong mission readiness and reliability, customer support, and cost control.

Cordially,



Diane Williams
Term Determination Official

cc:

100/Mr. Weiler

200/Ms. Burr

200/Ms. Massey

US Navy/SCSC/Commanding Officer

US Navy/SCSC/Executive Officer

National Aeronautics and
Space Administration
Goddard Space Flight Center
Greenbelt, MD 20771



April 15, 2005

Reply to Attn of

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Mr. Jack Mencia
President
The Cube Corporation
45665 Willow Pond Plaza
Sterling, VA 20164

Dear Mr. Mencia:

In accordance with the terms of contract NAS5-01080, the Wallops Institutional Consolidated Contract (WICC), an award term evaluation of contract performance for the initial evaluation period of Contract Year 4, September 1, 2004, through February 28, 2005, has been conducted.

NASA Goddard Space Flight Center's Wallops Flight Facility (WFF) provides an Award Term Determination of "Excellent" for an overall score of 93 percent. The Cube team provided excellent overall contract performance with very minor deficiencies.

For Goal I, Safety, Health, and Environmental Leadership, performance was excellent during this evaluation period. The Cube team has improved their exceptionally strong and proactive safety program, as evidenced by opening Cube safety training to all WFF contractor employees. The Cube team's environmental program support also continues at an exceptional level. New performance achievements for this evaluation period include reaching critical Environmental Management System implementation milestones on an aggressive schedule. [For continuous improvement in this area, the Cube team should publicize conservation initiatives and energy management information to improve this high standard of leadership of overall safety and environmental program performance.

For Goal II, Base Operations to Support Partnership Missions, mission readiness and reliability for mission essential functions was exceptional. The Cube team continues to demonstrate and improve its "Can-Do" dedication to WFF's mission. There were no delays to any mission due to institutional issues. Further, there were no mission delays or anomalies due to unscheduled utility or other critical institutional system outages. This performance demonstrates that the Cube team's planning and execution of institutional mission readiness and reliability is exceptional. A significant achievement during the period was the completion of WFF's Site Wide Environmental Assessment (EA) and subsequent Finding of No Significant Impact, a benchmark for the entire Agency. The Cube team went to extraordinary lengths to obtain and understand the mission requirements of both existing and

proposed future activities at WFF. The effort was performed ahead of schedule, under cost, including producing a second deliverable for the Engineering Building EA within the original schedule and cost estimate. This exceptional performance demonstrates your team's ongoing commitment to WFF's rapid response, low cost mission approach. Documentation of technology and process improvements that you have implemented would demonstrate a higher level of project management rigor in institutional mission readiness and reliability.

In the Goal III, Customer Satisfaction area, the Cube team's performance was very good during the evaluation period. The full service Help Desk and WICC work reception center continue to add great customer service features including severe weather warnings and "No Dig" notice and control during mission operations. The average time to complete task plans for customers has decreased from 14 days in the previous evaluation period to 9 days. There has been significant improvement in the internal controls of the Cube team not working beyond authorized task limits, an area of concern mentioned in the previous reporting period. Outstanding customer support was provided to critical NASA and Navy missions. However, there have been some Statement of Work (SOW) 4 construction tasks where customers have expressed concerns. While those tasks represent only approximately 2 percent of the total Indefinite Delivery Indefinite Quantity (IDIQ) work in SOW 4, increased communication with the customer and management oversight of SOW 4 tasks is necessary to push customer satisfaction to an excellent level.

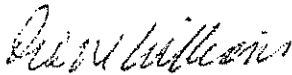
For Goal IV, Expanded Capability and Flexibility, the Cube team's performance continued at an excellent level during the evaluation period. The ability to supplement WICC performance with corporate capabilities was demonstrated by: the seamless utilization of both corporate and onsite staff in the completion of the Cultural Resources Assessment; the expanded level of architectural and engineering expertise available in support of facilities engineering, estimating, and planning; and the corporate investment in equipment to increase the technical ability of the WFF Chemical Laboratory to support the expanded implementation of the Commercialization Plan. The equipment enabled the laboratory to produce its own culture media which resulted in savings of over \$10,000 in other direct costs for SOW 7. Organizational agility was demonstrated by the Cube team's ability to manage and execute personnel and subcontract resources to meet the technical, cost, and schedule requirements of a record high volume of IDIQ work with no increase to SOW 1 overall management costs. During this evaluation period, or the mid point of Contract Year 4, the volume is \$9 million which is equivalent to all the IDIQ work performed during Contract Year 3.

Finally, for Goal V, Best Value Effectiveness, the Cube team provided very good performance during the evaluation period. During this evaluation period, data on the number of reworks and call backs were collected from the MAXIMO work management system for the first time. The Cube team demonstrated a high level of productivity as only 0.6 percent (8 of 1,307) of the total repair and trouble call work orders required rework or call back. Enhancements to this data, to include call backs by facility or event, should push performance to a higher level. Operational efficiency was also achieved through the

contractor proposed implementation of a state of the art facility condition assessment tool that provides better data quality in a more cost effective manner. To achieve excellence in best value effectiveness, the Cube team must further demonstrate productivity and efficiency through reportable performance metrics that are aligned to the BURST levels of facility criticality, and expand the annual maintenance work plan to include Navy facilities.

The Cube team has achieved excellence in overall contract performance. However, the implementation of solutions to the issues mentioned herein is necessary to achieve an excellent rating across all contract goal areas. I appreciate the Cube team's performance and dedication to safety, strong mission readiness and reliability, customer support, and cost control.

Cordially,



Diane Williams
Term Determination Official

cc:
100/Mr. Weiler
200/Ms. Burr
200/Ms. Massey
US Navy/SCSC/Commanding Officer
US Navy/SCSC/Executive Officer

National Aeronautics and
Space Administration
Goddard Space Flight Center
Greenbelt, MD 20771



OCT 13 2006

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Reply to Attn of:

Mr. Ken Smith
Chief Executive Officer
VT Griffin dba Cube Corporation, Suite 220
5755 Dupree Drive, NW
Atlanta, GA 30327 4366

Dear Mr. Smith:

In accordance with the terms of contract NAS5-01080, the Wallops Institutional Consolidated Contract (WICC), an award term evaluation of contract performance for the final evaluation period of Contract Year 5, March 1, 2006, through August 31, 2006, has been conducted.

The WICC team met both the technical performance and cost control thresholds established by the contract as a prerequisite to this award term consideration. Based on the monthly Surveillance Plan reporting by Integrated Product Teams, performance of the baseline requirements was met. Officially reported costs for Contract Year 5 are within the required annual cost gateway. Total baseline costs were \$207,329 below the projected target cost of \$14,774,412. Additionally, Indefinite Delivery, Indefinite Quantity (IDIQ) task work levels are approximately \$10,500,000 for Contract Year 5.

NASA Goddard Space Flight Center's Wallops Flight Facility (WFF) provides an Award Term Determination of "Excellent" for an overall score of 95 percent. The WICC team provided excellent overall contract performance with very minor deficiencies.

For Goal I, Safety, Health, and Environmental Leadership, performance continued at an excellent level, with some notable improvements, during this evaluation period. The WICC team continues to be recognized across WFF by civil servants and other contractors for their safety program leadership. Specific safety program efforts during this evaluation period include the establishment of a new WICC employee safety committee and an increase in reported minor close calls which the Government feels is a good indicator of a proactive grassroots employee safety culture. The WICC team's environmental program support also continued at an exceptional level, including leading the achievement of Virginia Environmental Excellence Program distinction, as one of only three Federal facilities in the State of Virginia. The continued implementation of energy conservation initiatives, with particular focus on HVAC performance, should push performance to an even higher level.

For Goal II, Base Operations to Support Partnership Missions, mission readiness and reliability for mission essential functions was exceptional. During this evaluation period, there were no mission delays or anomalies due to WICC performance, and the only

unscheduled outage was loss of electricity in one minor non-mission critical building for a short period of time. The WICC team has also joined Miss Utility, which should greatly reduce the risk of unintentional mission communications interruptions for lines outside the WFF perimeter. During the evaluation period the WICC directly supported several WFF missions including: Global Hawk, UAV Runway Extension, Construction of the Control Center Conference Facility, SERI Rocket, NASA Runway Friction, Joint Services Lightweight Nuclear Biological and Chemical Reconnaissance Systems, SubSEM Rocket, NASA Generic Transport Model, STS-121, STS-115, National Federation of the Blind Rocket, USS San Antonio LPD-17 CSSQT, Navy Aircraft Project (weekly operations), Range Control Center Modifications, ASR-8 HVAC for TacSat-2 Support, Aerosonde/AAI UAV, and Payload Processing Facility for TacSat readiness. The WICC team has also made more progress on getting 100% of the NASA and Navy equipment inventory in the Computerized Maintenance Management System (CMMS), which was cited as an area for improvement in the previous award term period. Of particular note were the WICC Program Manager's efforts during the period as the interim Wallops Research Park (WRP) Project Manager. His efforts helped secure a substantial amount of State and County funds for the WRP Development Plan, including early construction in the WRP area. Complete implementation and management of the entire Operations and Maintenance program to the BURST mission readiness and reliability priorities, and achievement of 95% of equipment in the CMMS is essential to push performance to a higher level.

In Goal III, Customer Satisfaction area, the WICC team's performance continued at an excellent level during this evaluation period. The Wallops Institutional Information Management System (WIIMS) took the lead on the development of several WFF-wide information portals during the evaluation period. Of particular note, the WICC team developed and deployed the WFF Daily Operational Readiness Report (DORR) that consolidates all mission readiness and other management information into one daily desktop report. Most of the individual evaluations from monitors continue to cite the "Can Do" attitude of all WICC personnel as strength of the contract, and this contributes to the large and diverse volume of IDIQ work requests that the WICC receives. The large volume of this discretionary IDIQ work is one of the highest indicators of outstanding overall customer satisfaction. Also during the evaluation period, the WICC team received the Goddard Contractor Excellence award. This award recognized the WICC's superior performance in the areas of customer satisfaction, schedule, and cost performance; management initiatives; leadership; and technology breakthroughs, and is truly an outstanding accomplishment. In the previous evaluation period, the Government stated that management attention was needed to fully implement the overall WICC Quality Control Plan, with specific emphasis to solicit NASA and Navy customer input on completed work. The WICC team has made progress using the quality control checklist for some construction efforts, but a more complete deployment of the checklist should move customer satisfaction forward to an even higher level.

For Goal IV, Expanded Capability and Flexibility, the WICC team's performance was excellent during the evaluation period. The WICC team continues to accept high volumes of IDIQ work to support dynamic institutional requirements at WFF. During this evaluation period, this volume has been managed, while being flexible enough to accept, prioritize, and develop project plans for several TacSat and other mission critical, and short schedule, tasks. Some of these include completion of Payload Processing facility interior clean room finishes, the payload transport road, and modifications to W-65 for TacSat payload processing. In the

previous evaluation period, more direct oversight and management of subcontractors was cited as necessary to improve overall organizational effectiveness. The WICC team has made continued improvements in subcontract management during the evaluation period. These changes have resulted in several demonstrated savings to NASA and the Navy. To maintain the excellent level of performance, a resource management plan is needed to ensure that the significantly increased level of IDIQ construction can be accomplished within schedule requirements.

Finally, for Goal V, Best Value Effectiveness, the WICC team provided improved and very good performance during the evaluation period. The WICC team is controlling overall contract Baseline and IDIQ task costs in an exceptional manner and the majority of IDIQ tasks completed during this evaluation period were below target estimates. There are documented efficiencies across a broad range of statement of work areas. One particularly noteworthy achievement was the best value management of the baseline purchases to increase institutional readiness and reliability while still under running target cost. There has been a tremendous improvement in task order estimating accuracy, an area cited for improvement in the previous evaluation period. Putting more documented emphasis on overall quality control should push performance to the excellent range.

This letter is also the annual Award Term Determination for Contract Year 5. The interim evaluation for the period September 1, 2005 through February 28, 2006, was rated "Excellent" with a score of 94 percent. The annual Award Term Determination reflects an average of both the interim and final evaluation periods for an overall annual score of 94.5 percent. Congratulations, VT Griffin has earned an eighth contract year. Most of the improvement issues mentioned herein have also been acknowledged by the WICC team in their self-evaluation. The implementation of solutions to remaining issues is necessary to achieve excellent rating across all contract goal areas.

I appreciate the VT team's performance and dedication to safety, strong mission readiness and reliability, customer support, and cost control. We look forward to seeing the results of your ongoing continuous improvement efforts to increase the level of your excellent overall contract performance.

Sincerely,



Diane Williams

Term Determination Official

cc:

200/Ms. Burr

200/Ms. Massey

US Navy/SCSC/Commanding Officer

US Navy/SCSC/Executive Officer

National Aeronautics and
Space Administration
Goddard Space Flight Center
Wallops Flight Facility
Wallops Island, VA 23337-5099



Reply to Attn of:

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Mr. Michael Kapp
Chief Operating Officer
VT Griffin and Cube Corporation
Suite 300
10745 Westside Parkway
Alpharetta, GA 30004

Dear Mr. Kapp:

In accordance with the terms of contract NAS5-01080, the Wallops Institutional Consolidated Contract (WICC), an award term evaluation of contract performance for the final evaluation period of Contract Year 6, March 1, 2007, through August 31, 2007, has been conducted.

The WICC team met both the technical performance and cost control thresholds established by the contract as a prerequisite to this award term consideration. Based on the monthly Surveillance Plan reporting by Integrated Product Teams, performance of baseline requirements was met. Officially reported costs for Contract Year 6 are within the required annual cost gateway. Total baseline costs were \$395,785 below the projected contract target cost. Additionally, Indefinite Delivery, Indefinite Quantity (IDIQ) task work levels were approximately \$12,600,000 for Contract Year 6.

NASA Goddard Space Flight Center's Wallops Flight Facility provides an Award Term Determination of "Excellent" for an overall score of 95 percent. The WICC team provided excellent overall contract performance with very minor deficiencies.

For Goal I, Safety, Health, and Environmental Leadership, performance continued at an excellent level, with some notable improvements, during this evaluation period. The WICC team continues to be recognized across Wallops by civil servants and other contractors for their safety program leadership. The Government applauds the WICC for recognizing that, although they have been recognized for having an excellent safety program, further improvements and a new focus would take the program to a new level to further eliminate unsafe cost, schedule pressure, and other unsafe practices. Several significant new safety program efforts to refocus the program to a people based safety culture occurred during this evaluation period. The creation and hiring of a highly qualified safety liaison to work more closely with the employees and the Union is a critical step towards having the employees own their safety program. Other efforts include additional WICC-wide training, a

new Safety Awareness Communication Report, and a new safety culture baseline survey. The WICC team's environmental program support also continued at an exceptional level, including finding a no cost beneficial reuse of residual aviation fuel, mentoring and receiving the services of eight students to support National Environmental Policy Act and Geographic Information System (GIS) efforts, and excellent results from a surprise Environmental Protection Agency review of hazardous waste Environmental Protection Agency review. One area for improvement from previous evaluation periods was implementation of energy saving initiatives. During this evaluation period the WICC team implemented efforts to reduce utility consumption per square foot at Wallops. These efforts included expanding the metering of facilities, the replacement of some inefficient utility mechanical elements, and the development of a new utility consumption tracking tool. Further implementation of energy conservation initiatives, with particular focus on HVAC performance, should push performance to an even higher level.

For Goal II, Base Operations to Support Partnership Missions, mission readiness and reliability for mission essential functions was exceptional. The WICC team is recognized as one of the key features of WFF's mission support. During this evaluation period, there were no mission delays or anomalies due to WICC performance. During the evaluation period the WICC directly supported several Wallops missions including: NFIRE, Air Force C-17 tactical landing training, STS 117, STS 118, and numerous unmanned aerial vehicle missions. The NFIRE project manager provided written commendations that included the statement that "WICC provided extensive and professional support which was instrumental in the success of the NFIRE mission." The WICC team also accepted several direct mission support related actions that were above and beyond contract requirements that enhanced Wallops' execution of the mission. Some of these efforts included after-hours severe weather notifications to ensure safe ordnance processing for NFIRE, and providing launch and mission status through the emergency response console text messaging capability. The WICC team has also made more progress on getting 100 percent of NASA and Navy equipment inventory in the Computerized Maintenance Management System (CMMS), which was cited as an area for improvement in the previous award term period. The Navy CMMS is now 100 percent complete. The WICC Program Manager continues to provide excellent effort for the Wallops Research Park. His efforts helped support a substantial state grant request for an education/business incubator building. The WICC team must meet the NASA goal of 95 percent of equipment in the CMMS, with particular attention to the mechanical system area, to push evaluated performance to a higher level.

In Goal III, Customer Satisfaction area, the WICC team's performance continued at an excellent level during this evaluation period. Several new Wallops Institutional Information Management System (WIIMS) features highlight the role of WIIMS as the Wallops-wide information portal during the evaluation period. Of particular note, the WICC team developed and deployed a new daily operational roadblock GIS graphic for the Wallops Daily Operational Readiness Report, and the milestone status module in the task order management portion of the system has been enhanced. Considerable effort also took place for the WIIMS to complete the Technology System Security Plan. Most of the individual

evaluations from monitors continue to cite WICC employees, by name, for their exceptional efforts. The best indicator of this customer satisfaction is that the contract set another IDIQ volume record of over \$6 million during the 6-month evaluation period. In the previous evaluation period, the Government stated that management attention was needed to fully implement the overall WICC Quality Control Plan, with specific emphasis to solicit NASA and Navy customer input on completed work. The WICC team has made progress using the quality control checklist for some construction efforts, but a more complete deployment of the checklist should move customer satisfaction forward to an even higher level.

For Goal IV, Expanded Capability and Flexibility, the WICC team's performance was excellent during the evaluation period. The WICC team continues to accept high volumes of IDIQ work to support dynamic institutional requirements at Wallops while also delivering excellent direct mission priority work. In the previous evaluation period, more direct oversight and management of subcontractors was cited as necessary to improve overall organizational effectiveness. The WICC team has made continued improvements in subcontract management during the evaluation period. The WICC team also added new subcontract relationships to expand the on-demand services available and provide savings to NASA and the Navy. To maintain the excellent level of performance, integration of the new construction management position is necessary to ensure that the significantly increased level of IDIQ construction can be accomplished within schedule requirements.

Finally, for Goal V, Best Value Effectiveness, the WICC team provided very good performance during the evaluation period. The WICC team is controlling overall contract baseline and IDIQ task costs in an exceptional manner and the majority of IDIQ tasks completed during this evaluation period were below target estimates. There has been an increase in operations and maintenance program efficiency and productivity. Several annual work plan metrics demonstrate this efficiency such as: repeat trouble calls have continued to decrease; predictive testing and inspection have increased; and repairs have decreased. These metrics demonstrate that the WICC team is effectively managing the operations and maintenance program. Putting more documented evidence of IDIQ overall quality control and the development of some best value metrics should push performance to the excellent range.

This letter is also the annual Award Term Determination for Contract Year 6. The interim evaluation for the period September 1, 2006, through February 28, 2007, was rated "Excellent" with a score of 94 percent. The annual Award Term Determination reflects an average of both the interim and final evaluation periods for an overall annual score of 94.5 percent. Congratulations, VT Griffin has earned a ninth contract year. The implementation of solutions to remaining issues is necessary to achieve excellent rating across all contract goal areas.

I appreciate the WICC team's performance and dedication to safety, strong mission readiness and reliability, customer support, and cost control. I also value the WICC team's leadership for innovative approaches to doing business that have now become operational under the

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contract. We look forward to seeing the results of your ongoing continuous improvement efforts to increase the level of your excellent overall contract performance

Sincerely,



Thomas Paprocki
Term Determination Official

cc:

200/Ms. Burr

200/Ms. Massey

US Navy/SCSC/Commanding Officer

US Navy/SCSC/Executive Officer

10/10/2008 10:35 10/10/2008
National Aeronautics and
Space Administration
Goddard Space Flight Center
Greenbelt, MD 20771



October 15, 2008

Reply to Ann of: 200

Mr. Fran Love
Chief Operating Officer
VT Griffin dba Cube Corporation,
10745 Westside Parkway, STE 300
Alpharetta, GA 30004

Dear Mr. Love:

In accordance with the terms of contract NAS5-01080, the Wallops Institutional Consolidated Contract (WICC), an award term evaluation of contract performance for the final evaluation period of Contract Year 7, March 1, 2008, through August 31, 2008, has been conducted.

The WICC team met both the technical performance and cost control thresholds established by the contract as a prerequisite to this award term consideration. Based on the monthly Surveillance Plan reporting by Integrated Product Teams, performance of baseline requirements was met. Officially reported costs for Contract Year 7 are within the required annual cost gateway. Total baseline costs were \$161,461 below the projected contract target cost. Additionally, Indefinite Delivery, Indefinite Quantity (IDIQ) task work levels were approximately \$11,060,551 for Contract Year 7.

NASA Goddard Space Flight Center's Wallops Flight Facility (WFF) provides an Award Term Determination of "Excellent" for an overall score of 96 percent. The WICC team provided excellent overall contract performance with very minor deficiencies.

For Goal I, Safety, Health, and Environmental Leadership, performance continues to be excellent with improvements during this evaluation period. The WICC team continues to focus on improving their people based safety culture. The safety culture baseline survey continues to improve and trend in a positive direction. One significant improvement is the quality of services, including the diagnosis and referral of life threatening conditions, provided by the Wallops Health Unit. Use of the Health Unit has increased substantially, and it is now recognized across WFF as a vital service to the overall health and wellness of WFF employees. WICC team's environmental program support also continues to improve from an already exceptional level. Noteworthy achievements during the evaluation period include outstanding external regulatory review results, including several commendations during the NASA Environmental Functional Review. One area for improvement from previous evaluation periods was implementation of energy saving initiatives. During this evaluation period the WICC team continued to implement efforts to reduce utility consumption per square foot at WFF. These efforts included new water and fuel oil modules for the Utilities Information System on the Wallops Integrated Information Management System (WIIMS).

and extremely popular building electrical usage trending posters and competition across buildings at WFF.

For Goal II, Base Operations to Support Partnership Missions; mission readiness and reliability for mission essential functions was outstanding. During this evaluation period, there were no mission delays or anomalies due to WICC performance. During the evaluation period the WICC directly supported several WFF missions including: Hybolt Soarex, and a VIP launch viewing area. One of the most outstanding accomplishments during this period is the direct mission support of the Maximum Launch Abort System (MLAS). WICC efforts have been on the critical path of the mission, including the acquisition of critical equipment and welding and fabrication work for flight hardware on the payload and in the Crew Exploration Vehicle. The WICC team continues to provide exceptional management of mission readiness and reliability through the operations and maintenance (O&M) program. Several projects were completed beyond the baseline's Annual Work Plan including the discretionary purchase of essential reliability testing equipment, and a new O&M library for record management is underway. One area for improvement in this area is for the WICC team to develop a process to closely track, monitor, and store Statement of Work (SOW) 3 and SOW 4 equipment so that it is ready and available for mission needs. NASA continues to be concerned that declining performance in commercialization efforts for the Chemical Lab and the lack of performance of Health Unit commercialization efforts undermine opportunities for the WICC team and WFF.

In Goal III, Customer Satisfaction area, the WICC team's performance continued at an excellent level during this evaluation period. WICC team performance on Indefinite Delivery Indefinite Quantity (IDIQ) tasks across all contract areas has been outstanding. Several new WIIMS features highlight the growing role of WIIMS as the WFF-wide information portal during the evaluation period. Of particular note, is the implementation of the electronic temporary badging and the Facilities Operations Manager (FOM) module on WIIMS. The best indicator of this customer satisfaction is that the contract continues to set an IDIQ volume record with \$5.8 million during the six month evaluation period. In the previous evaluation period, the Government stated that management attention was needed to fully implement the overall WICC Quality Control process. The WICC team has made progress on a new process that is very well documented, but a more complete deployment and measurement of the outcomes of the process will move customer satisfaction to an even higher level. One area that needs ongoing attention is to continue improving the 533 reporting of accrued costs for subcontractor effort in the month that the work is performed so that WFF can accurately show minor construction work completed in a timelier manner.

For Goal IV, Expanded Capability and Flexibility, the WICC team's performance continues to be excellent during the evaluation period. The WICC team continues to accept high volumes of IDIQ work to support dynamic institutional requirements, manages the baseline backlog, while also delivering excellent direct mission priority work. The WICC team also continues to demonstrate its commitment to expand the capability of its employees with a large variety of discretionary cross training and developmental training. The WICC team also successfully conducted a joint NASA Federal Law Enforcement Training at WFF with Kennedy Space Center. The WICC graduated 12 security officers and many other NASA officers from Langley, Johnson, Kennedy, Dryden, and NASA Headquarters. The security officers also took an additional variety of training to enhance the officer's skills. Lenel

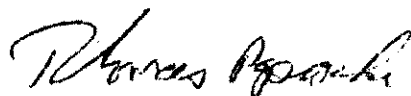
certification and enhanced high voltage electrical training was also conducted to meet expanding needs at the WFF.

Finally, for Goal V, Best Value Effectiveness, the WICC team provided very good performance during the evaluation period. The WICC team is controlling overall contract baseline costs well. The vast majority of IDIQ tasks completed during this evaluation period were below target estimates. Several annual work plan metrics demonstrate best value efficiency such as: repeat trouble calls have continued to decrease; predictive testing and inspection have increased; and repairs have decreased. One area for improvement for this goal area is that the WICC team, including TranSystems, needs to put more management attention to planning, executing, and reporting facility projects within required schedules. This improvement will be especially important in the next evaluation periods as NASA anticipates an increase in the program funding for SOW 4 work.

This letter is also the annual Award Term Determination for Contract Year 7. The interim evaluation for the period September 1, 2006 through February 28, 2007, was rated "Excellent" with a score of 96 percent. The annual Award Term Determination reflects an average of both the interim and final evaluation periods for an overall annual score of 96 percent. Congratulations, VT Griffin has earned a tenth and the final contract year. Corporate attention to defense contract audit and commercialization concerns that have been noted in the previous periods must be resolved to achieve excellent rating across all contract goal areas for award fee evaluations in the last two contract years.

The WICC team's on-site performance and dedication to safety, strong mission readiness, customer support, and cost control continues to be a key contributor to overall mission success at WFF. I also appreciate the WICC team's leadership for sustained continuous improvement and efficiency across most contract areas. We look forward to seeing the results of your ongoing continuous improvement efforts to increase the level of your excellent overall contract performance.

Sincerely,



Thomas Paprocki
Term Determination Official

cc:
200/Ms. Burr
200/Ms. Massey
800/Mr Campbell
US Navy/SCSC/Executive Officer/Michael Jump
US Navy /SCSC/Director of Management Operations/Todd Winfield

National Aeronautics and
Space Administration
Goddard Space Flight Center
Greenbelt, MD 20771



April 15, 2009

Reply to Attn of: 200

Mr. Zach Parker
President
VT Griffin dba Cube Corporation,
10745 Westside Parkway, STE 300
Alpharetta, GA 30004

Dear Mr. Parker:

In accordance with the terms of contract NAS5-01080, the Wallops Institutional Consolidated Contract (WICC), an award fee evaluation of contract performance for the first evaluation period of Contract Year 8, September 1, 2008, through February 28, 2009, has been conducted.

The WICC team is on track to meet both the technical performance and cost control thresholds established by the contract as a prerequisite to final annual award fee determination. Based on the monthly Surveillance Plan reporting by Integrated Product Teams, 99.72 percent, or 717 out of 719 requirements met or exceeded stated standards across all 15 statement of work (SOW) areas. Officially reported mid-term costs for Contract Year 8 are projected to be within the required annual cost gateway. At year end, as at midpoint, they are 1.06% below target cost. Additionally, Indefinite Delivery, Indefinite Quantity (IDIQ) task work levels complete were approximately \$6,900,000 for the first half of Contract Year 8.

NASA Goddard Space Flight Center's Wallops Flight Facility (WFF) provides an interim award fee score of "Excellent" for an overall score of 96 percent. The WICC team provided excellent overall contract performance with very minor deficiencies.

For Goal I, Safety, Health, and Environmental Leadership, performance continues to be excellent, with improvements during this evaluation period. The WICC team continues to focus on improving their people based safety culture. The safety culture baseline survey continued in a very positive trend during the period. Proactive Health Unit performance to keep people on the job by focusing on overall health and wellness of WFF employees continues to exceed all expectations. WICC team's environmental program support also continues to improve from an already exceptional level. Noteworthy achievements during the evaluation period include outstanding NEPA support of a wide range of complex new missions, such as Taurus II and institutional initiatives. One area for improvement from previous evaluation periods was implementation of energy saving initiatives. During this

evaluation period the WICC team implemented several energy conservation initiatives as part of the baseline. These efforts included a variety of innovative central utility control system changes to reduce consumption and WICC expanded the load rolling program.

For Goal II, Base Operations to Support Partnership Missions, mission readiness and reliability for mission essential functions was outstanding. During this evaluation period, there were no mission delays or anomalies due to WICC performance. During the evaluation period WICC directly supported several WFF missions including: TacSat 3, several unmanned aerial vehicle projects, several Navy mission direct IDIQ projects, and two shuttle missions. WICC support of the very dynamic and challenging Maximum Launch Abort System (MLAS) mission continues to be one of the WICC team's outstanding accomplishments for the period. WICC efforts have been on the critical path of the mission, including the acquisition of launch shelter, barging and other transportation solutions, and ongoing welding and fabrication work for flight hardware on the payload and in the Crew Exploration Vehicle. One area for improvement that needs continued attention is storage of SOW 3 and SOW 4 equipment so that it is ready and available for mission needs. NASA has not seen much improvement in commercialization efforts for the chemical lab and health unit as cited in previous award term evaluations, but commercial efforts within SOW 3 were encouraging and offset challenges in the other SOW commercialization efforts.

In Goal III, Customer Satisfaction, the WICC team's performance continued at an excellent level during this evaluation period. WICC team performance on IDIQ tasks across all contract areas has been outstanding. Several new WIIMS features highlight customer satisfaction with its utility and products. Of particular note during the period was the transition to a new version of MAXIMO which was potentially very complex and disruptive, but was seamless to all customers. IDIQ volume record of \$6.9 million during the 6-month evaluation period shows how satisfied NASA and the Navy customers continue to be with WICC performance. In the previous evaluation period, the Government stated that management attention was needed to fully implement the overall WICC Quality Control process. The WICC team has made progress on a new process, but more attention must be made to document and control coordination and communication, estimating, and timeliness issues for SOW 4 effort. During the next evaluation period, metrics clearly showing the impact of the quality control process on customer satisfaction will be necessary to push performance in this area to a higher level.

For Goal IV, Expanded Capability and Flexibility, the WICC team's performance continues to be excellent during the evaluation period. The WICC team continues to accept high volumes of IDIQ work to support dynamic institutional requirements and manages the baseline backlog while also delivering excellent direct mission priority work. The WICC team also continues to demonstrate its commitment to expand the capability of its employees with a large variety of discretionary cross training and developmental training, including the certification of a security staff member as a NASA Federal Law

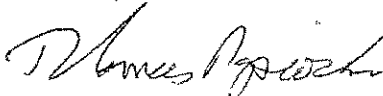
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Enforcement trainer. During the review period, there were several Government requests for contract change proposals. The WICC team was very responsive to changing Government requirements even when the change resulted in a decrease to target costs.

Finally, for Goal V, Best Value Effectiveness, the WICC team provided an excellent performance during the evaluation period. The WICC team is controlling overall contract baseline costs well. In SOW 3, Facility Operations and Maintenance, the WICC team was able to complete, under baseline, several Programmed Maintenance and Replacement of Obsolete Items projects that were beyond the annual work plan due to their efficiencies. The vast majority of IDIQ tasks completed during this evaluation period were below target estimates. Several annual work plan metrics demonstrate best value efficiency such as a decrease in repeat trouble calls and an increase in predictive testing and inspection. For the first time, the WICC Team provided good new metrics on best value by comparing cost and effort performance to the CPI and other measures. The Government appreciates that the WICC team has supplied the DCAA auditor with the requested information to complete the audit for the performance period that includes the purchase of Cube Corporation by VT Griffin. We look forward to dedicated WICC effort on task closeouts as soon as those DCAA audit results are received.

The WICC team's on-site performance and dedication to safety, strong mission readiness, customer support, and cost control continues be a hallmark of WFF mission success. I hope your team can maintain this level of excellence in the final years of the WICC contract.

Sincerely,



Thomas Paprocki
Term Determination Official

cc:
200/Ms. Massey
210/Ms. Stoltz
800/Dr. Campbell
US Navy/SCSC/Commanding Officer
US Navy/SCSC/Executive Officer

National Aeronautics and
Space Administration
Goddard Space Flight Center
Greenbelt, MD 20771



April 15, 2010

Reply to Attn of: 200

Mr. Lewis C. McNeill
Director of Operations
VT Group
10745 Westside Way, Suite 300
Alpharetta, GA 30009

Dear Mr. McNeill:

In accordance with the terms of contract NAS5-01080, the Wallops Institutional Consolidated Contract (WICC), an award fee evaluation of contract performance for the first evaluation period of Contract Year 9, September 1, 2009, through February 28, 2010, has been conducted.

The WICC team is on track to meet both the technical performance and cost control thresholds established by the contract as a prerequisite to final annual award fee determination. Based on the monthly Surveillance Plan reporting by Integrated Product Teams 98.91% or 725 out of 733 requirements met or exceeded stated standards across all 15 Statement of Work (SOW) areas. Officially reported mid-term costs for Contract Year 9 are projected to be within the required annual cost gateway at year end, as at midpoint, they are 3.4% below target cost projections. Additionally, Indefinite Delivery, Indefinite Quantity (IDIQ) task work levels completed were approximately \$11,200,000 for the first half of Contract Year 9.

NASA Goddard Space Flight Center's Wallops Flight Facility (WFF) provides an Award Fee Determination of "Excellent" for an overall score of 96 percent. The WICC team provided excellent overall contract performance with very minor deficiencies.

For Goal I, Safety, Health, and Environmental Leadership, performance continues to be excellent. WICC management continued their commitment to increasing all aspects of employee safety with several proactive initiatives completed during the period including a complete review of the WICC Safety Plan and the initiation of a new employee-based process for the development of Job Hazard Analyses. The WICC safety culture survey showed a significant increase in the employee perception that they have involvement in and ownership of the WICC safety program. The recordable incident rate of 3.2 is once again below the national average of 4.3 for Facilities Support Services. Environmental program support was once again excellent with the completion of the Wallops Island Protected Species Monitoring Plan in just two weeks. The Health Unit continued to excel including the diagnosis of several serious non-work related health conditions. There has been a significant increase in the number of

employees recognized for superior performance through the reward and recognition program, a tool used to promote the achievement of the overall contract goals of the WICC.

For Goal II, Base Operations to Support Partnership Missions, mission readiness and reliability for mission essential functions was outstanding. During this evaluation period, there were several unplanned outages. The response was efficient and timely, minimizing the effect to the mission. National Environmental Policy Act support was once again outstanding. The draft of the programmatic Environmental Impact Statement for the NASA WFF Shoreline Restoration and Infrastructure Restoration and Protection Program was prepared and released for public comment. WICC provided excellent, mission critical, direct support for many WFF range missions including: MLAS Drop Test, ARTIST, CREAM, and Taurus II. Mission critical Taurus II support included outstanding project management and coordination/communication with the Government to develop detailed construction schedules and expedite both the production of construction bid packages and the awarding of the subcontracts for facilities on the Taurus II mission critical path. All mission critical IDIQ tasks met both the technical and schedule requirements. The completion of the Operations and Maintenance library and a significantly improved Facility Condition Assessment Report should both enhance facility reliability.

In Goal III, Customer Satisfaction, the WICC team's performance continued at an excellent level during this evaluation period with an increased level of service. Discretionary work, IDIQ, completed during the period remained a near record high of \$11.2 million and new work initiated during the period was a record high \$21.4 million. The ever increasing level of IDIQ work is a significant indicator of customer satisfaction and confidence in the WICC team's performance. It is also an indicator of the criticality of the of the team's performance to the successful performance of the WFF mission for both NASA and the Navy. The Wallops Institutional Information Management System (WIIMS), a customer service tool, continues to evolve with the addition of several new modules. Technical, cost, and schedule performance on discrete IDIQ tasks was excellent. In the previous review period, it was noted that with the anticipated growth in SOW 2 and SOW 4, construction IDIQ task orders, the WICC team must place additional emphasis on coordination/communication with the Government during the construction phase of the tasks to push performance to a higher level. During the review period, this was an area of strength for the WICC team on several high visibility mission projects with very tight schedules. As mentioned in Goal II, for both the Horizontal Integration Facility (HIF) and H-100, the WICC team has demonstrated outstanding coordination/communication with the Government and both projects are on schedule. Our expectation is that the same project management process, with excellent coordination, communication, and schedule management, will be implemented on all Center Funded, Construction of Facilities, and MILCON level design and construction projects.

For Goal IV, Expanded Capability and Flexibility, performance continues to be excellent with an increase in demonstrated organizational agility and human capital management to meet critical mission requirements. The WICC team demonstrated organizational agility to exceed the minimum requirements in baseline support, under run the mid-year target cost projections,

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and manage an increasing IDIQ workload. Organizational agility was also demonstrated through subcontracts, partnering agreements, creative scheduling of personnel, and the hiring of additional staff to maintain the compressed construction schedules for the HIF and H-100 to meet the Taurus II mission critical path occupancy dates. We appreciate the positive steps shown in augmenting your construction management staff that shows you are addressing the growing IDIQ construction requirements.

Finally, for Goal V, Best Value Effectiveness, the WICC team once again provided an excellent performance during the evaluation period. The WICC team demonstrated excellent baseline cost efficiency, providing exceptional baseline services while trending below target cost with only a 2% annual adjustment to the target. IDIQ task order cost accuracy was also excellent. There was a low percentage of rework/call back, keeping baseline services efficient through first time quality. With the large volume of IDIQ work there were minimal increases in administrative staffing; keeping the SOW 1 rate, the rate for management effort and oversight of the contract, well below historic figures and in doing so increasing the efficiency of both baseline and IDIQ services. Efficiencies, cost saving initiatives, and cost effective process improvements were documented in many statement of work areas.

I appreciate the WICC team's performance and dedication to safety, strong mission readiness and reliability, customer support, and cost control. Your team's efforts continue to make a significant contribution to WFF's overall mission success. We look forward to seeing the results of your ongoing continuous improvement efforts to increase the level of your excellent overall contract performance.

Sincerely,



Thomas Paprocki
Term Determination Official

cc:

GSFC/200/Ms. Burr

GSFC/200/Ms. Massey

WFF/800/Mr. Wrobel

US Navy/SCSC/Commanding Officer

US Navy/SCSC/Executive Officer

National Aeronautics and Space Administration
Goddard Space Flight Center
Greenbelt, MD 20771



200

Reply to Attn of:

VT Group
Attn: Lewis C. McNeill, Director of Operations
10745 Westside Way, Suite 300
Alpharetta, GA 30009

Dear Mr. McNeill:

In accordance with the terms of contract NAS5-01080, the Wallops Institutional Consolidated Contract (WICC), an award fee evaluation of contract performance for the second evaluation period of Contract Year 9, March 1, 2010, through August 31, 2010, has been conducted.

The WICC team met both the technical performance and cost control thresholds established by the contract as a prerequisite to this award fee consideration. Based on the monthly Surveillance Plan reporting by Integrated Product Teams, performance of baseline requirements is the highest achieved under the contract as 99.86% or 737 out of 738 of the evaluated contract metrics met or exceeded the Government's requirements. Officially reported costs for Contract Year 9 are within the required annual cost gateway. Total baseline costs were \$366,325 below the contract target cost. Additionally, Indefinite Delivery, Indefinite Quantity (IDIQ) task work levels increased to approximately \$18,000,000 for the six month review period and \$29,200,000 for the contract year which represents a 60% increase over the previous contract year high of just over \$18,000,000.

NASA Goddard Space Flight Center's Wallops Flight Facility (WFF) provides an Award Fee Determination of "Excellent" for an overall score of 97 percent. The WICC team provided excellent overall contract performance with very minor deficiencies.

In Goal I, Safety, Health, and Environmental Leadership, performance continues to be excellent. WICC management continues their commitment to increasing all aspects of employee safety. Their efforts have once again resulted in positive trending in the WICC safety culture survey responses. There were documented instances of the effective use of the Task Order Hazard Analysis process that was begun in the last performance period. Work orders given a "safety" priority rating increased by approximately 35%, but the response continued to be excellent. Of the 391 received, 374 were completed and the others are in progress. Environmental program support continued to be excellent, achieving recognition by the Virginia Department of Environmental Quality at the highest level (Virginia Environmental Excellence Program at the Extraordinary Environmental Enterprise E4 level) which saves the Government permit fees and inspections. The health unit continued to excel with an excellent response to the Norovirus outbreak which resulted in minimization of the exposure. There was also no interruption of Employee Assistance Program service when the subcontracted provider retired. Although there was a significant increase in the level of IDIQ

construction during the period, the Total Recordable Incident Rate (TRIR) dropped from 3.2 to 0.57, significantly below the national average of 4.3, and the Days Away, Restrictions and Transfers (DART) rate, which reflects the severity of injuries, dropped from 1.2 to 0.43. WICC takes excellent responsibility for the safety of their efforts; however, due to the significant growth in IDIQ construction, it is even more critical that the requirement to provide additional safety oversight and data for the TRIR and DART rates be added to subcontracts so that the Government gets a consolidated metric for all WICC efforts.

For Goal II, Base Operations to Support Partnership Missions, mission readiness and reliability for mission essential functions was outstanding. During this evaluation period, there were several unplanned outages due to the commercial power supply. The WICC response was efficient and timely, minimizing the effect to the mission. National Environmental Policy Act support was once again outstanding with the preliminary final of the programmatic Environmental Impact Statement for the NASA WFF Shoreline Restoration and Infrastructure Restoration and Protection Program prepared and distributed. WICC provided excellent, mission critical, direct support for many WFF range missions including: HALL sounding rocket, Rock-On launch, VIPER DART rocket launch, MAG PIE UAV, ARTIST, MLAS center of gravity test, and Taurus II COTS/CRS. The WICC team deserves special commendation for their performance of mission critical Taurus II support which included outstanding project management of facility construction and modification IDIQ tasks on the Taurus II mission critical path. Specifically maintaining the existing aggressive project milestones while incorporating a significant redesign of the electrical for the Horizontal Integration Facility (HIF) and a continually changing scope for building H-100, has been outstanding. All mission critical IDIQ tasks met both the technical and schedule requirements including a mission critical hardware lift for the Close In Weapons System valued at \$30M. The expansion of the Operations and Maintenance library and performing a significant increase in the number of Predictive Testing and Inspection (PT&I) points over and above the Annual Work Plan will enhance facility reliability.

The WICC team's performance for Goal III, Customer Satisfaction, continued at an excellent level during this evaluation period. Discretionary IDIQ work completed during the six month period was a contract record high of \$18M. New work, IDIQ initiated during the period, included 130 new tasks valued at \$15.5M. The ever increasing level of IDIQ work is a significant indicator of customer satisfaction and confidence in the WICC team's performance. It is also an indicator of the criticality of the team's performance to the successful performance of the WFF mission for both NASA and the Navy. The Wallops Institutional Information Management System (WIIMS), a customer service tool, continues to evolve with the addition of several new features. Of the 166 emergency trouble calls reported to the customer service help desk, 100% were responded to in less than 2 hours, and 97.5% of routine work orders were responded to in less than 2 days. In the previous review period, it was noted that the same project management process utilized on the mission critical HIF and H-100 tasks, with excellent coordination, communication, and schedule management, will be implemented on all Center Funded, Construction of Facilities, and MILCON level design and construction projects. Coordination and communication has increased in the task development stage resulting in excellent IDIQ task cost performance; however, the Government is concerned about the trending in schedule management of other SOW 4 tasks and many design tasks. To achieve higher levels of performance in this area, the WICC team must develop specific methods or new management practices to improve schedule performance of lower level tasks.

For Goal IV, Expanded Capability and Flexibility, performance continues to be excellent with an increase in demonstrated organizational agility and human capital management to meet critical mission requirements. The WICC team demonstrated organizational agility to exceed the minimum requirements in baseline support, under run target cost, and manage an IDIQ work load which continued at a record high level. Of specific note is the WICC team's transformation of their reporting abilities to support the American Recovery and Reinvestment Act requirements at no additional cost to the Government. Organizational agility was also demonstrated through subcontracts, partnering agreements, and creative scheduling of personnel to maintain the compressed construction schedules for the HIF and H-100 to meet the Taurus II mission critical path occupancy dates. There was a significant increase in discretionary training particularly in positions where personnel and mission are at risk. We appreciate the positive steps shown by partnering with additional Architectural and Engineering subcontract firms to meet previous cited concerns with schedule on design tasks.

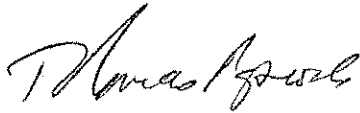
Finally, for Goal V, Best Value Effectiveness, the WICC team efforts were excellent with improved performance. The WICC team is controlling overall contract baseline costs well, once again ending the contract year below baseline target cost. This was a significant achievement for the WICC team with increases to target cost of only two percent annually for the last nine years. IDIQ task order cost accuracy was also excellent. There was a low percentage of rework/call back, keeping baseline services efficient through first time quality. In addition to completion of all annual work plan elements in Operations and Maintenance, WICC partnered with the Government to increase facility reliability by completing additional Program Maintenance and Replacement of Obsolete Items projects over and above the Annual Work Plan requirements. Efficiencies, cost saving initiatives, and cost effective process improvements were documented in many statement of work areas.

This letter is also the annual Award Fee Determination for Contract Year 9. The interim evaluation for the period September 1, 2009 through February 28, 2010, was rated "Excellent" with a score of 96 percent. The annual Award Fee Determination reflects an average of both the interim and final evaluation periods for an overall annual score of 96.5 percent. Congratulations, VT Griffin has earned 96.5 percent of the award fee stipulated in the contract.

I appreciate the WICC team's performance and dedication to safety, strong mission readiness and reliability, customer support, and cost control. At this time of tremendous growth, the WICC team's efforts and performance are on the critical path to meet the new mission challenges and requirements. The areas for improvement noted herein should allow the

WICC Team to meet these challenges with even higher levels of excellence and customer satisfaction. As the last year of the contract approaches, we appreciate the continued dedication to excellence that the WICC team consistently demonstrates.

Sincerely,



Thomas Paprocki
Term Determination Official

cc:

200/Mr. Rubillotta

200/Ms. Massey

800/Mr. Wrobel

800/Mr. Purdy

US Navy/SCSC/Commanding Officer

US Navy/SCSC/Executive Officer